



OFFICIAL TRANSCRIPT OF RECORDS

Date Issued: June 21, 2016
Name: RECTO, MANUEL ZOILO III ALBERTO
Home Address: 3 Cabbage Street, Valle Verde 5, Pasig City
Date of Birth: March 7, 1995
Place of Birth: Makati City, Philippines
Citizenship: Filipino Gender: Male

Course/Degree: BS in International Hospitality Management with specialization in Hotel Administration
Date of Graduation: Not Applicable
S.O. No.: Not Applicable

Entrance Data
Secondary School: La Salle Green Hills
Admission Credential: Form 137 - High School Graduate

COURSE CODE	COURSE TITLE	GRADE	UNITS
FIRST SEMESTER SY 2013-2014			
COMP 101	Basic Computer	1.50	3
ECON 201	Fundamentals of Economics	1.50	3
F&B 101	Hygiene and Sanitation	1.50	3
F&B 130	Beverage Management	1.25	3
GE 100	Enderun Experience: Introduction 1	Passed	2
GEN SCI 101	General Psychology	1.75	3
PE 101	Fundamentals of Physical Fitness	1.00	(2)
TT 101	Principles in International Tourism and Hospitality	1.00	3
SECOND SEMESTER SY 2013-2014			
CA 101	Culinary Arts and Sciences	2.50	5
F&B 120	Food and Beverage Service Procedure	1.50	5
HA 201	Front Office Procedures	1.25	3
HA 210	Housekeeping Procedures	1.50	3
LANG - ENG 101	Intermediate English	1.00	3
MATH 101	Business Math	1.00	3
PE BB	Basketball-Men	1.25	(2)
SUMMER 2014			
GEN SCI 201	Environmental Science	1.00	3
MGT 220	Principles of Management	1.75	3
(continued to the next page)			

One unit of credit is one hour of lecture or two hours of laboratory each week for a period of one semester.

Note: This copy is an exact reproduction of the transcript on file with the Office of the Registrar and is considered as an original copy when it bears the official seal of the College and the original signature in ink of the Registrar. An erasure or alteration made in this copy renders it null and void if not initialed by the Registrar.

REMARKS: FOR EVALUATION PURPOSES/NOT VALID FOR TRANSFER

PREPARED BY:

ELIZABETH A. SAAVEDRA
Records Officer



APPROVED BY:

JOEL BERNARDO M. CUARESMA, Ph.D.
Registrar



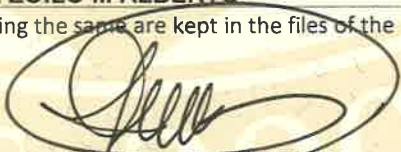
Name: **RECTO, MANUEL ZOILO III ALBERTO**
Course: **BS in International Hospitality Management with specialization in Hotel Administration**

COURSE CODE	COURSE TITLE	GRADE	UNITS
FIRST SEMESTER SY 2014-2015			
HA 230	Rooms Division Management and Control System	1.50	3
LANG - ENG 110	Advanced English	1.25	3
LANG - FIL 101	Sining ng Pakikipagtalastasan	1.50	3
LANG - SPA 101	Beginning Spanish	1.75	3
MGT 320	Human Behavior in Organization	1.25	3
MGT 340	Principles of Marketing	1.00	3
TT 120	Travel and Tour Operations	1.50	3
SECOND SEMESTER SY 2014-2015			
ACC 201	Basic Accounting	2.00	3
HA 450	Hotel Planning and Design	1.00	3
HIST 201	Philippine History, Government and Constitution	1.50	3
HUMA 310	Introduction to Philosophy	1.25	3
LANG - SPA 201	Elementary Spanish	2.25	3
PE TAE	Taekwondo	1.50	(2)
TT 301	Tourism Planning and Development	1.50	3
SUMMER 2015			
HA 290	Internship 1	1.00	3
SECOND SEMESTER SY 2015-2016			
F&B 220	Banquet, Functions and Catering Services Procedures	1.75	3
HA 320	Hotel Accounting	1.75	3
MATH 201	Basic Statistics	1.50	3
MGT 270	Business Communication	2.00	3
MGT 375	Business Law	-2.25	3
NSTP 101	National Service Training Program 1	Passed	(3)
PE CC-R	Cross-Country Running	1.50	(2)
SUMMER 2016			
MGT 350	Basic Finance	1.25	3
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CERTIFICATION OF THE REGISTRAR:

I hereby certify that the foregoing records of RECTO, MANUEL ZOILO III ALBERTO have been verified by me, and that true copies of the official records substantiating the same are kept in the files of the College.

DATE: **June 21, 2016**


JOVEL BERNARDO M. CUARESMA, Ph.D.
Registrar