

## **MANALI GODBOLE**

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### **OBJECTIVE**

To obtain more exposure in the hospitality sector and improving leadership, personnel management, operation and situation handling skills by also applying former work experience and improving my own knowledge whilst also working towards attaining the organisation's goals and vision.

### **PROFESSIONAL EXPERIENCE**

#### **FOOD & BEVERAGE ATTENDANT**

**July 2017 - Present**

InterContinental Hotel, Sydney  
NSW, Australia

- Trained and well experienced with breakfast operations.
- Trained in the restaurant for lunch and dinner operations.
- Trained in buffet setups for breakfast and lunch/dinner service.
- Closing responsibilities for the restaurant, clearance, and setup for the next day.
- Assisting guests and accommodating their special needs or requests.

#### **FOOD & BEVERAGE ATTENDANT**

**November 2016- July 2017**

Four Seasons Hotel, Sydney  
NSW, Australia

- Trained and well experienced with breakfast operations.
- Trained in the restaurant for dinner operations.
- Closing responsibilities for the restaurant, clearance and setup for the next day.
- Assisting guests and accommodating their special needs or requests.
- Trained for basic hosting skills.

#### **ASSISTANT RESTAURANT MANAGER**

**July 2015 – May 2016**

The Taj Mahal Palace, Mumbai  
Mumbai, India

#### **Responsibilities:**

- Staff Roster
- Train the team and supervise operations
- Guest feedback
- Driving guest experience enhancement initiative
- Ensure cleanliness of the restaurant/outlet and quality of customer service
- Guest complaint handling
- Maintaining beverage inventories for the outlet.
- Handling operations of Speciality Restaurants and the bar simultaneously.

**July 2015- June 2016**

#### **HOTEL OPERATIONS MANAGEMENT TRAINEE- FOOD & BEVERAGE**

The Taj Mahal Palace, Mumbai  
Mumbai, India

- Training and exposure through all day dining restaurant and coffee shop.
- Worked in Banquets for large scale events.
- Handled operations of Speciality Restaurants.
- Cross training in other departments of the hotel.
- Worked in Outdoor Catering Functions hosted by the hotel.

## **INDUSTRIAL TRAINING EXPOSURE**

**July 2012 – October 2012**

The Trident, Nariman Point, Mumbai  
Mumbai, India

- Trained extensively in Food & Beverage Outlets along with Housekeeping and Front Office.

## **EDUCATION AND TRAINING**

### **Master of International Hotel Management**

(July 2016-August 2018)

Blue Mountains Hotel Management School  
Sydney, NSW AU

### **B. Sc. In Hotel and Hospitality Administration**

(Graduated: 2014)

IHM Mumbai  
Mumbai, India

### **NSW Responsible Services of Alcohol**

(July 2016)

### **WSET – Level 2- Wines and Spirits**

(February 2016)

## **LANGUAGES**

- English
- Hindi
- Marathi

## **REFERENCES**

### **MARIET WEZEMAN – ASSISTANT RESTAURANT MANAGER**

Four Seasons Hotel, Sydney

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### **KARAN JADHAV – F&B SUPERVISOR**

Four Seasons Hotel, Sydney

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### **HARSHAL BHAVSAR – DIRECTOR OF FOOD AND BEVERAGE**

The Taj Hotels Resorts & Palaces

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### **ABHAS SAXENA – CHIEF SOMMELIER**

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