

# ASRIEL TAN,



## PROFILE

### Name

Asriel Tan Zhan Xin

### Languages

Fluent in English / Mandarin

### Address

1 Chambers Road, Leura, NSW 2780

### Nationality

Singapore

### Contact

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## SOCIAL MEDIA

### LinkedIn

[au.linkedin.com/in/asrieltan](https://au.linkedin.com/in/asrieltan)

## JOB EXPERIENCE

### 2015 Jul -2016 Jan Event and Operations at Hilton Sydney

- » Fast paced environment catering to events of up to 1400 people
- » Communicated and worked with a large team of up to 70 staff
- » Effectively managed time in fast turn around of events schedules
- » Provided guests with exceptional service and going above and beyond
- » Adapted to a fast changing environment with creative problem solving

### 2014 Jul - 2015 Jan Catering Attendant for Compass Group at Google Australia

- » Portrayed Leadership by assisting management and filling leadership position
- » Catered to guest needs in a high stress environment
- » Function setup & wine service of corporate events of up to 100 people
- » Attended job training on coffee at different breweries
- » Comfortable working in a self-managing position

### 2014 Apr - Jul, Bar/Cafe Attendant at Blue Mountains

#### International Hotel Management School

- » Learnt how to make and serve coffee, cocktails and mocktails

### 2014 Apr - 2014 Jul, Food & Beverage Attendant at Blue Mountains

#### International Hotel Management School

- » Fine dining, wine service and setup in a professional environment
- » Acquired knowledge in managing complaint handling
- » Maintained a well groomed image at all times

### 2013 Sep - 2014 Jan, Food & Beverage Attendant at Yoro's

- » Adapted to a constantly changing environment
- » Excelled in multi-tasking and taking on multiple roles of service
- » Prepared and managed fresh seafood safely
- » Incorporated up-selling techniques to generate more revenue

### 2010 Mar - 2012 Mar, Naval Diving Unit military service

- » Developed out of the box strategies and learnt to work in a team setting
- » Gained performance under pressure, responsibility, accountability and focus
- » Motivated team during high stress environments
- » Cultivated time management
- » Store manager for distribution and accounted for highly sensitive equipment

# EDUCATION

2014 Jan – Current	Blue Mountains University, Bachelors of Business in International Hotel Management
2014 Feb	Certificate III in Hospitality
2012 Jul – 2013 Oct	Billy Blue College, Bachelors of Digital Media
2012 Mar – 2012 Jun	Certificate III in Design Fundamentals
2006 Jan – 2009 Jan	Temasek Polytechnic, Diploma in Telecommunications

# SKILLS

- » Opera & Micros
- » Indesign, Photoshop, Illustrator
- » Microsoft Office
- » HTML & Web Page Design
- » Time Management
- » Professional Communication
- » Critical Thinking
- » Deductive Reasoning
- » Adaptability to changing circumstances

# COMMUNITY SERVICE & LEADERSHIP

- » Setup and organising crew for annual Singapore biathalon for 2010 and 2011
- » Store in-charge, distribution of highly sensitive equipment whilst working in the Singapore Navy
- » Scuba dive team leader in the Singapore Navy
- » Not for profit community development in Sarawak and Sabah Malaysia
- » Class of 2007 Chairman at Temasek Polytechnic
- » Student Rep & Marketing Director term 2, 2014
- » Northface 100 event volunteer, 2014 and 2015

# HOBBIES AND INTERESTS

- » Scuba Diving
- » Tennis
- » Designing posters, ads, banners
- » Video editing and compiling
- » Embracing new experiences
- » Health and Fitness

# REFERENCES

Cairo Walker  
Head of Digital at Arnold Furnace Australia  
Email : cairowalker@gmail.com  
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Stephen Donnelly  
Accounting Manager at Google  
Email : sdonnelly@google.com

