

10 October 2016

Yat Wy Wong  
Student in Residence  
BMIHMS  
Leura

Dear Yat Wy

Thank you for applying to join the Mentoring Scholarship program. Please be advised that further to your interview and consultation with department heads, you have been given a Mentoring Scholarship position as a Duty Manager for 8 hours per week.

Start date is week beginning: Monday, 3 October 2016  
Finish date is week ending: Sunday, 11 December 2016

Your start and finish dates will vary according to your roster.

Please report to Mr Liang Zhou to be assigned your roster.

Please sign the acceptance conditions below and return a copy of this letter to Mr Zhou by close of business on Friday, 14 October 2016.

I hope you enjoy the program and that it is of benefit to your future career.

Yours sincerely



Melinda J McLeod  
Campus Manager – Leura

I agree to abide by the Code of Conduct, and other obligations of the Mentoring Scholarship position including the completion of the Mentoring Scholarship Study Program.

William Wong Yat Wy  
Name

  
Signature

21/10/2016  
Date

(DUTY MANAGER)

10 October 2016

Yat Wy Wong  
Student  
BMIHMS  
Leura

Dear Yat Wy

### CONFIDENTIALITY AGREEMENT

The role you have been appointed to as Mentoring Scholarship Student is one held in high regard and is a very responsible position

By signing this, you agree to the following:

Accepting the role of Mentoring Scholarship Student, you acknowledge and agree that you will not, during the course of this management development program, or thereafter, except with the consent of the school, as required by law or as part of the program, use, publish or disclose Confidential Information relating to the business of the school. This will not apply to any information that is lawfully in the public domain other than by reason of your breach of this letter.

At the end of your participation in the Mentoring Scholarship program, or at any time upon the request of the school you will immediately deliver to the school and/or delete irretrievably all relevant Confidential Information that is in your possession, custody or control.

In this letter, "Confidential Information" means all information regardless of the manner in which it is recorded or stored, including but not limited to information in an electronic form, relating to the school interests, methodology or affairs of the school or any of its associated companies, or any person or entity which the school or any of its associated companies deals with or is concerned with. For the avoidance of doubt Confidential Information includes, any confidential information, which is disclosed to you and which if disclosed, is deemed to be serious, damaging, or dangerous to the person or persons involved and/or students and staff of Blue Mountains International Hotel Management School.



Melinda J McLeod  
Campus Manager – Leura



Yat Wy Wong  
Mentoring Scholarship Student